

Louisiana Delta Community College

Academic Affairs Master Syllabus

Course Name: MEDICAL CODING PRACTICUM

Course Number: MCS 210

Lecture hours: 0

Lab Hours: 9

Credit Hours: 3

Textbook, Author, and Publisher: To be provided by College Campus

Instructor Information: To be provided by College Campus

Class Location: To be provided by College Campus

Course Description:

MCS 210 is supervised on-the-job experience performing medical coding in a laboratory or health care facility. A minimum of 135 hours of practical experience will be required. The class will require students to be available for assignments to health care facilities Monday through Friday for up to eight (8) hours per day where students will be expected to work extensively with a primary group of practitioners and an opportunity to see day-to-day operations of the HIM department. This is an opportunity to learn about the practical side of healthcare from the practitioners themselves.

Prerequisites: Completion of all courses in the MCS program of study with a grade of "C" or better

Co-requisites: None

Learning Outcomes:

Upon successful completion of this unit of study, students should be prepared to sit for and successfully complete the Certified Coding Associate exam with the American Health Information Management Association (AHIMA), as well as

1. Apply policies and procedures to ensure the accuracy of health data.
2. Monitor and apply health record documentation guidelines.
3. Apply diagnosis/procedure codes using ICD-9-CM and ICD-10-CM.
4. Release patient-specific data to authorized users.
5. Apply confidentiality and security measures to protect electronic health information.
6. Prioritize job functions and activities.
7. Resolve discrepancies between coded data and supporting documentation.

Assessment Measures: To be provided by College Campus

Library Resource Center:

The Delta Library and Learning Resource Center is committed to providing quality information and learning resources and services, including technology, in supporting the overall mission of Delta Community College and its commitment to lifelong learning.

Special Accommodations:

Louisiana Delta Community College complies with Section 504 of the Rehabilitation Act, as well as the Americans with Disabilities Act. Students with disabilities who attend the Monroe campus may make a request by contacting the Director of Counseling and Disability Services (See College Directory for contact information.) at the beginning of each semester. Reasonable accommodations will be attempted for students with documented disabilities. If an impairment is identified later in the semester, a non-retroactive accommodation plan will be developed. Students at satellite campuses should contact the Coordinator of Student Affairs at their particular campus.

Title IX:

Louisiana Delta Community College is committed to protecting the rights of students, which includes compliance with Title IX requirements. As such, the institution and members of our community will not tolerate the offenses of dating violence, domestic violence, sexual assault, and stalking. Students with Title IX concerns should contact the College's Title IX Coordinator (See College Directory for contact information.) Students are required to complete Sexual Assault Awareness and Prevention Online Training. Access to this online course will be sent out through the Delta email account.

Student Code of Conduct:

Louisiana Delta Community College encourages an environment of academic integrity and mutual respect. Students should read and follow both academic and behavioral expectations identified in the Code of Student Conduct that can be found online at www.ladelta.edu. Students are expected to act with integrity, respect the rights of others, and conduct themselves in a professional manner. The Honor Code prohibits academic misconduct such as cheating, engaging in unauthorized collaboration, and plagiarism. Violations of the Code of Student Conduct may result in disciplinary action as provided in the Code. Incidents are reported through the online Student Conduct system.